

## Academic year 2024-2025

Relations Internationales  
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### CROUS procedure for students - Academic year 2024-2025

Before your arrival , you have to make an appointment with the CROUS on  
<https://www.messervices.etudiant.gouv.fr/envole/>

#### The different Residence Halls of the CROUS are:

- ❖ Jussieu Residence Halls, 3 Avenue Albert Einstein, 69100 Villeurbanne
- ❖ Althea Residence Halls, 3 Avenue Albert Einstein, 69100 Villeurbanne
- ❖ Einstein Residence Halls, 1 bis/ 1ter Avenue Albert Einstein, 69100 Villeurbanne
- ❖ Archimède Residence Hall, 7 avenue Albert Einstein, 69100 Villeurbanne

#### Office hours:

Monday to Friday from 9:00 am to 1:00 pm and from 2:00 pm to 4:00 pm.  
In order to be assigned a room/studio, you must arrive between Monday and Friday only. The Residence Hall administration is closed during the weekends.

#### Accommodation costs for the academic year 2024-2025:

Payments in cash or by card are accepted. Update of the rates on 02/09/2024.

CONCEPT	JUSSIEU	ALTHEA	EINSTEIN	ARCHIMEDE
Monthly rent	283€ (internet included)	408€ (internet included)	412€ (internet included)	424€ (internet included)
Security deposit <b>(1)</b>	230€	250€	250€	250€
Booking fees <b>(2)</b>	100€	150€	150€	150€
Bedsheet renting <b>(3)</b>	12€	12€	12€	12€

**(1)** This amount will be reimbursed to you at your departure if no damage to the property has been caused.

**(2)** Booking fees are **bi annual** (You pay them **in September** and **in February**).

**(3)** The rent of sheets is optional and monthly.

**The next documents must be provided to the Residence administration at your arrival:**

- A copy of your passport or ID Card
- 3 passport photos
- The accommodation **insurance certificate covering against fire and flood and Civil Liability**. It is compulsory to give this document in order to obtain your room's keys. It is possible to buy it online:
  - <https://smerra.fr/4-assurances/7-assurance-logement>
  - <http://www.assurances-etudiants.com/>
  - <https://heyme.care/en/assurance/logement>
- The **VISALE certificate** obtained on [messervices.etudiant.gouv.fr](http://messervices.etudiant.gouv.fr) and on « **VISALE** » website
- Your bank account information
- Certificate of enrolment at CPE Lyon for the academic year 2024-2025
- The Housing documents from the Crous
- Accomodation certificate provided by CPE Lyon
- A valid residence permit (or receipt of application for renewal) for students from outside the European Union.

**The following directions must be carried out during your stay at the CROUS Residence Hall :**

- To fill out and return the inventory sheet within the next 48 hours of your arrival.
- To pay the rent between the 1<sup>st</sup> and 10<sup>th</sup> of every month at the Administration office.
- **To give one month's notice prior to departure.** The first step is to come see me and then I will send an email to the Residence to let them know your date of departure. **If you don't do this, you will be charged by for one more month of rent after your departure.**
- To make an appointment with the Residence Hall administration before your departure to check the room's conditions. **The appointment can only have place on weekdays and not on weekends.**
- To provide your bank account details to the Administration so they will be able to reimburse you the security deposit by bank transfer.